

LAKE PALO PINTO AREA WATER SUPPLY CORPORATION

<http://www.lakepalopintoareawsc.com/>

Date: February 12, 2018

Place: 4500 N. Lakeview

1. **Call to order:** 6:00 PM      B Rogers
2. **Prayer:**              K Koonsman
3. **Roll Call:**  
Directors Present: Rick Best    Mark Green    Karen Koonsman  
Bruce Finley    Laura Jones    Harry Romine    Bruce Rogers  
Quorum Established

Directors Absent:

4. **Guest Present:**      John Voller - eHT

Unanimous\*

5. **Approval of minutes from the January, 2018 regular meeting**  
After reading the minutes, a motion was made by L Jones to accept the January minutes as presented. Second by M Green\*
6. **Financial report:** Given by Joanne Hardin

Special 10 yr Reserve Acct	12,545
Escrow TWDB Loan	23,685
Special Res Acct -TWDB #2	43,113
Ten Year Reserve Accts	80,570
10 yr TWDB #1	\$19,501
CD #1 USDA	\$61,068
Cont. & Equip & Dep [Santo]	112,155
Capital Imp [Gordon]	128,197
CD #4	\$5,394
FNB Gordon	\$122,803
LPPA Checking	284,461
Total Assets	684,726

Comments/questions:

    Visa - Auto \$601, PO \$315

    Santo Mercantile - Office Supplies - \$441, Maintenance/Repairs - \$210

Motion was made by L Jones and second by K Koonsman to approve the financial report and pay bills. \*

7. **Manager's report:** Given by Plant Manager, Mark Griffin

[7A] Systems Report [use agenda packet for numbers]

Water pumped:	2,903,100 gal
Water sold:	2,217,220 gal
Water used for fire/flushing line:	488,760 gal
Water loss:	197,120 gal/6.79%
Average water usage:	3,481 gal/637 meters
Average bill:	\$84/637 meters
Total current charges:	\$53,217/639 meters
Total receivables:	\$34,782/416

[For comparison purposes, numbers still reflect standard usage groups]

- Over 50,000 gal usage: 3
- Number of high water users: 35
- Less than 10,000 gal users: 498
- Zero usage: 101
- High Water Usage Income: \$4493

Fire - 13,100, PLT - 8,800, Surface - 0, Flushing - 32,960, Bulk water - 7,000, Leak - 399,500, 7R tank fill - 27,400, PLT Pump - 0, Plant Const. - 0.

[7B] Work Order Log - January, 2018

0 Meter Change out, 4 Final Reading, 1 Replace Meter, 2 Check for Leaks, 0 Locked Meter for Non-payment, 0 Replaced CRV, 0 Complaints Air/Water Quality/Pressure, 0 mark Water Lines, 0 Replace Fitting on Shut Off Valve, 0 Pulled Meter Off per Request, 0 New meter/Disconnect/Transfer/Re-service, 0 Questions or Comments/Service Call, 0 re-read Meter/Data Log Report

<u>Hours:</u>	<u>Regular</u>	<u>Overtime</u>	<u>Vacation</u>	<u>Holiday</u>	<u>Sick</u>
Mark	160	30	0	0	0
Debra	136	16.25	0	4	24
Joanne	160	0	0	0	0

8. **Manager's report:** New members/Transfers/Disconnects/Re-service

- A. New members:
- B. Transfers: Quinn to Selman  
McAvoy to Makario Property Real-estate  
LaJoie to Loop  
DeLeon to Barnett
- C. Disconnect: none
- D. Re-service: none

Comments:

- Generator that runs pressure system at 7R is fried - alternator shorted out and passed thru rest of system that caused the rest of the failures
- Quote is \$10,000 higher than our \$5000 deductible; \$46,360 for an 80kw generator
- Painters not here yet; John V has been in contact w/ them
- All else up and running

Motion was made by M Green and second by R Best to accept the manager's report and approve new members, transfers, disconnects & re-service.\*

## 9. February Agenda Items [discussed]

### [9A] TWDB/eHT/Construction UPDATE - John Voller - eHT

Below is a list of items that have been left incomplete/inoperable. Each item was addressed by John with given timetable for correction/completion. ACP is to be at the plant at 9:00 AM on Feb. 14, 2018 to fix issues. Plant froze during last freeze so everything is not fixed as of tonight.

1. Filter Fix/BW Flow [ACP, SWF] John Voller will have SWF come after ACP is gone. Not a Warranty item
2. Attachment of alum & caustic lines in chemical room [warranty issue] - ACP Wed 2/14/18
3. Water in flash mix pit [ACP] Leak in line; will dig up to see; move sample point in lieu of seeding grass] - ACP 2/14-15/18
4. Abnormal fluctuation of chlorine scale readings [ACP] Waiting on call back from Regal (vendor)
5. Contractual specs on doors, scale, yard & clean up [ACP] stops 2/14/18
6. Polymer mixer/injector [ACP] - will hook up on 2/14/18
7. Hydro Tank & Cycle Shop (pressure reading) eHT Waiting on response from Cycle Stop Engineer (vendor)
8. ~~RPR (inspection) [not billed for when not here]~~
9. ~~Combined Eff. Turb. - eHT~~

[9B] Resolution Letter - Pursuant to Texas Water Code Section 67.0052(b) & 67.0055 The letter for Resolution Declaring Unopposed Candidates Elected was read to the board. H Romine entered a motion to accept the unopposed election resolution thereby electing Laura Jones & Karen Koonsman board members each for a 3 year term. Second by R Best. \*

### [9C] Redistribution of funds - Bruce Finley

B Finley & B Rogers met with Comanche FNB - Santo to discuss moving funds from LPPAWSC Contingency & Equipment to a 1 yr. CD to let it be earning some interest. Recommendation was \$100,000 in a 12-18 month CD at 1.1%. Karen & B Finley will go talk to Gordon and make a report at March meeting.

Public Comments: None

**Agenda Items for March 12, 2018:**

[9A] TWDB/Construction/eHT Update - John Voller ~~Keith Kindle/Golden Rich~~ eHT  
1. 2. 3. 4. 5. 6. 7. 8. ~~9.~~  
(9 issues dealing with plant expansion)

[9B] Election of Officers

[9C] Redistribution of funds

[9D] Annual Meeting comments

**Open discussion:**

**Adjourn:** Motion was made by L Jones and Second by R Best to adjourn meeting.\*  
Time 7:20

Respectfully submitted,

K Koonsman