LAKE PALO PINTO AREA WATER SUPPLY CORPORATION
http://www.lakepalopintoareawsc.com/

Date: July 10, 2017 Place: 4500 N. Lakeview

1. **Call to order**: 6:00 P.M. by B Rogers

2. **Prayer**: L Jones

3. **Roll Call**:
Directors Present: Karen Koonsman Laura Jones
Bruce Finley Bruce Rogers
Quorum established.

Directors Absent: Rick Best Mark Green Harry Romine
Others Absent:

4. **Guest Present**: Colden Rick & Keith Kindle - eHT
John Voller - eHT

Unanimous *

5. **Approval of minutes**: [June 12 & June 19 called meeting]
After reading both the June regular meeting minutes & the June 19th called meeting minutes, a motion was made by L Jones to accept June 12th minutes as presented & the June 19th minutes with one correction on page 2 – strike the last 2 sentences: *The Board elected to table.....until June 19th @ 2PM [duplicate from previous month].* Second by B Finley *

→ *At this time, guests were allowed to present their portion of the meeting. See #9A*

6. **Financial report**: Given by Joanne Hardin

1. Special 10 yr Reserve Acct		9,904
2. Special Res Acct -TWDB #2		31,505
3. Total Ten Year Reserve Accts		80,332
10 yr TWDB #1 - $19,264		
CD #1 USDA - $61,068		
4. Total Capital Imp	[Gordon]	127,971
CD #4 -	$5,394	
FNB Gordon -	$122,551	
5. Cont. & Equip & Dep	[Santo]	111,789
6. Construction Cash Acct		[not provided]
7. Escrow TWDB Loan		177,502
8. LPPA Checking		238,229
Total Assets		777,232 *

*includes escrow TWDB construction loan [initial $1.48 million less disbursements]

Comments/questions: June
- Visa: $3,899 from packet info; $5,186.48 [$770 + 4043 + 373] from copy of bill ????
- Santo Mercantile: 0

Motion was made by L Jones to pay the bills & accept Financial Report. Second by B Finley*

7. **Manager's report**: Given by M Griffin

[7A] Systems Report

Water pumped:	3,326,000 gal +
Water sold:	2,087,990 gal +
Water used for fire/flushing line:	1,124,246 gal +
Water loss:	113,764 gal/3.42%

Average water usage:	3,299 gal/633 meters
Average bill:	$79/633 meters

Total current charges:	$49,961/633 meters
Total receivables:	$30,558/382 meters

[For comparison purposes, numbers still reflect standard usage groups]

- Over 50,000 gal usage: 0
- Number of high water users: 44
- Less than 10,000 gal users: 519
- Zero usage: 70
- High Water Usage Income: $3,136

Fire – 1700, PLT – 8200, Surface – 0, Flushing – 1,005,120, Bulk water – 1000, Leak – 0, 7R tank fill – 108,226, PLT Pump – 0, Interconnection flush – 0, Plant Const. ACP – 0

Comments/Questions:

- Everything up and running except for construction issues

[7B] Work Order Log - June, 2017

0-Meter change out, 0-Final Readings, 14- Replace Meter, 0-Check for Leak, 0- Locked Meters for Non-payment, 0- Replace PRV, 2-Complaint air/water quality/pressure, 0- Mark Water Lines, 0 - Replace Fitting on Shut-off valve, 0-Pulled Meter off per owner Request,0-Reread of Meters, 0-Valve change out (customer expense), 0-Closed Customer valve off per request, 0 Replace Meter Box, 0-Termination of meter, 2-New meter/disconnect/transfer/re-service, 0 question or comment

June, 2017 hours: Not given

	Regular	Overtime	Vacation	Holiday	Sick
Mark			0		0
Debra			0	0	0
Joanne		0	0	0	0

8. **Membership/Transfers/Disconnect/Re-service**

A. New members: Magaly Rodriguez – FM 3137
David Brumfield – Canyon Lake

B. Transfers: none

C. Disconnect: none

D. Re-service: none

Motion was made by L Jones to accept the manager's report with 2 new members, 0 transfer, 0 disconnect, 0 re-service. Second by K Koonsman *

→9. **JUNE Agenda Items** [Discussed/Action]

[9A] TWDB/eHT/Construction UPDATE -Keith Kindle/Colden Rich- eHT

[See eHT memo 7/10/2017 for specifics] From monthly eHT memo

- ACP has provided the following update on the Project completion Schedule:
  - Filter arrival onsite for instillation – ~~Week of May 15th~~, June 12th
  - Filter piping installation – ~~Week of May 15th~~, June 12
  - Filter media installation and startup Week of ~~May 29~~, ~~June 19~~, Week of July 10 due to water availability the week before & after the July 4 holiday.
- Substantial completion Date : ~~March 30, 2017~~ June 30, 2017
- Final completion date: ~~April 29,2017~~, July 31, 2017
- To date, 4 Field Work Orders have been executed totaling $98,797.16. These funds came from the Owner Allowance, not changing the overall amount of the contract.
  - Draft version – in Owners Allowance:
    - Owners Allowance : $99,595 [following change order #1]
    - Total Field WO's: $98,797.16
    - Owners allowance remaining: $ 797.84
    - TWDB funds remaining: $15,438.67
    - Total funds available: $16,236.51
    - TWDB will need to be notified what the remaining funds are going to.
- Backwash pump issues – [re: C Rich] The old backwash pump was original to the plant and was installed in 1994. As a part of the Project, this pump was replaced with the exact same pump. After the pump was installed, Mark indicated that the pump was not producing the same amount of flow as the original pump. Following pump inspections and tests by the Manufacturer's Representative, it was determined that the original pump was installed with an impeller that was larger than required for the original design point and produced more flow than the new pump was designed to produce. In order to get the new pump to have the same production as the original pump that was replaced, we will need to replace the impeller. It is anticipated that the pump impeller will be replaced next week which will allow the Contractor to continue with the installation of the filter media. John Voller stated that eHT would be paying for the instillation of the impeller.
- A to do list was given of items that have not been completed by Substantial Completion Date: filter media, impeller, start-up, clean-up, chemical room, backwash

[9B] [9C] [9D]

10. **Public Comments**: None

11. **Upcoming Agenda Items for August 14, 2017**

[9A] TWDB - Keith Kindle/Colden Rich & all matters related to plant expansion & Construction

[9B] [9C]

12. **Open discussion**: Next meeting August 14, 2017, 6:00 PM. Please be sure to let OFFICE & Board members know as early as possible if you are not going to be in attendance.

13. **Adjourn**: Motion was made by L Jones to adjourn. Second by K Koonsman *
Meeting adjourned at 7:05 PM

Respectfully submitted, Karen Koonsman Karen Koonsman, Secretary, LPPAWSC