

# Lake Palo Pinto Area Water Supply Corporation

Office 4500 N Lakeview Drive, Palo Pinto TX 76484  
 Board of Directors Regular Meeting, April 8th, 2024, at 9 :00 AM  
 Meeting held at the LPPAWSC office

- 1) The meeting was called to order by Karen Koonsman at 9:05AM
- 2) The prayer was given by Laura Jones
- 3) Roll call of directors: Harry Romine, Laura Jones, Karen Koonsman, Mike Woods, Wayne Campaign, Bruce Rogers, and Rick Best. We had a quorum.
- 4) Guests: None
- 5) Public Comments (limited to 3 minutes and one speaker per issue): None.
- 6) Approval of the March 11th, 2024, regular meeting minutes. A motion was made by Harry Romine and seconded by Bruce Rogers to approve the minutes with edit of line item 10. (A) to read Annual meeting: Large number of ballots was received this year and were accurately counted by independent auditor Joe Paget. The motion passed unanimously, 7-0.
- 7) Approval of Financial Statements and authorize the payment of expenditures. A motion to approve was made by Rick Best and seconded by Wayne Campaign. The motion passed unanimously 7-0. Then a motion was made to reopen financial statements by Karen Koonsman and seconded by Rick Best to discuss Financial Committee meeting. Passed unanimously 7-0. LPPWASC pays on two loans from the Texas Water Board annually in March, totaling \$90,000.00 this year. Funds were not available, so \$75,000.00 was transferred from contingency fund to the operating account to cover this cost. Special Reserve account-10 year will be paid off with this year's annual payment. Finance Committee also recommended to not transfer \$8000.00 monthly from operating account to contingency fund for the immediate future. A motion was made to close out discussion by Karen Koonsman and seconded by Wayne Campaign. Motion passed unanimously 7-0.

	<u>Checking/Savings</u>
1090 – Cash Drawer	\$167.58
1010 – Special Reserve Acct – 10 YR	\$13,206
1020 – 10 YR Reserve Account	\$20,669
1021 – CD #1 10 YR Reserve	\$61,068
1000 – Reserve Account for TWBD Loan #2	\$99,654
1050 – LPPASWC operating acct	\$82,036
1040 – Clearfork - capital improvement	\$173,390
1030 – Contingency and Equipment (Santo)	\$189,680
Total Current Assets	\$639,872
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Liabilities and Equity	\$0

- 8) The Manager's Report provided by Chase Lerma was reviewed. Data is from the System Totals Report dated March 31st, 2024.

## A) Systems Report

- Water pumped this month 1,977,300 gal.
- Water sold this month 1,500,250 gal.
- Water used for fire and flushing 215,640 gal.
- Water loss 261,410 gal.
- Water loss (%) 13.22 %
- Total number of accounts 742
- Average usage for active meters 2,008 gal.

- Average charge for active meters \$84.56
- High water usage revenue \$1,621.25
- Total current charges \$62,077,.35
- Total receivables \$18,886.03

B) Work orders were as follows: Register changeouts-0, Meter changeouts-0, Data log – 1, new meters-1 Stub Installed - 0, Transfers/Final read-2, Low pressure/no water -3, Leaks-0, Water quality complaint (air, chlorine, debris, etc.)-0, Line locates-10, Re-services-0, Replace curb stop-0, Install Riser - 0, Meter box changeouts-0, Customer service inspections-0, PRV installation-0, Service trip/Customer service-0, Disconnects-2, Reconnects-0, Install check valve-0, High usage-0, Pulled meter - 0, Rental Agreement-0, Bulk Water - 0, Meter verification - 0, Raise meter box-0, PRV removal-0. Total of 19 orders.

C) Developers: No action this month.

D) Training: 1. Chase Lerma-CSI renewal, Resiliency training  
 2. James Storms-Resiliency training  
 3. Kris Kilgore-Lead and Copper reporting for RVS

E) New Members: 1

F) Transfer of Membership: 2

G) Disconnected Service: 2

H) Re-Connect Services: 0

I) Re-Services: 0

A motion to accept the manager’s report as provided was made by Harry Romine and seconded by Rick Best. The motion passed unanimously, 7-0.

10) Discuss and consider the following items:

- A. Bylaws: Ad hoc committee consisting of Karen Koonsman, Laura Jones and Bruce Rogers reviewed and made recommendation to include in Article III, first paragraph: all checks require two signatures by bank authorized Board members. A motion to amend bylaws was made by Karen Koonsman and seconded by Wayne Campaign. Motion passed unanimously 7-0. A motion to approve amended bylaws was made by Laura Jones and seconded by Wayne Campaign. Motion passed unanimously 7-0.
- B. Committee Assignments: To remain the same in 2024/2025 as recorded in 2023/2024.
- C. S. Lakeview Pump Station: Corrective measures submitted by EHT (Enprotec Hibbs and Todd) were approved by TCEQ and the winning bid was from Fambro construction. The contract price of the awarded bid is \$188,285.00.

11) Discussion of items to be included in next month’s meeting:

- A. S. Lakeview Pump Station

12) Adjournment of meeting: Karen Koonsman made a motion to adjourn which was seconded by Rick Best. The motion passed unanimously, 7-0 and the meeting was adjourned at 10:14 AM

Respectfully submitted,

Mike Woods  
 LPPAWSC Secretary/Treasurer