

# Lake Palo Pinto Area Water Supply Corporation

Office 4500 N Lakeview Drive, Palo Pinto TX 76484

Board of Directors Regular Meeting December 8, 2025, at 2:00 PM

Meeting held at LPPAWSC office

1. The meeting was called to order by Karen Koonsman at 2:05 PM
2. The prayer was given by Laura Jones.
3. Roll Call of directors: Karen Koonsman, Bruce Rogers, Wayne Campaign, Laura Jones, Harry Romine, and Jerry Streeter were present, 6 present and 1 absent a quorum was established.
4. Guests: None
5. Public Comments (Limited to 3 minutes and one speaker per issue): None
6. Approval of November 10<sup>th</sup>, 2025, Regular Meeting Minutes. Wayne Campaign made a motion to approve the minutes as published, motion was seconded by Laura Jones. Motion passed by show of hands, 6 – 0.
7. Approval of the Financial Statement for September, 2025 and authorization of expenditure payments for December, 2025. After a brief discussion and explanation of some expenditures a motion to approve was made by Jerry Streeter and seconded by Wayne Campaign. The motion passed by show of hands, 6 – 0.

## Checking/Savings

Rounded to the nearest Dollar

|  | Sep        | Oct        | Nov        |
|--|------------|------------|------------|
| 1090 – Cash Drawer                       | \$ 168     | \$ 168     | \$ 168     |
| 1020 – 10 YR Reserve Account             | \$ 24,411  | \$ 24,592  | \$ 24,779  |
| 1021 – CD #1 10 YR Reserve               | \$ 61,068  | \$ 61,068  | \$ 61,068  |
| 1000 – Reserve Account for TWBD Loan #2  | \$ 99,654  | \$ 99,654  | \$ 99,654  |
| 1030 – Contingency and Equipment (Santo) | \$ 177,852 | \$ 177,876 | \$ 177,897 |
| 1040 – Clearfork – Capital Improvement   | \$ 182,080 | \$ 182,104 | \$ 182,126 |
| 1050 - LPPAWSC Operating Acct            | \$ 200,199 | \$ 203,753 | \$ 238,977 |
|  |            |            |            |
| Total Current Assets                     | \$ 745,432 | \$ 749,214 | \$ 784,669 |

8. Approval of Manager's Report, after a brief discussion and a few clarifications by Chase: a motion to approve acknowledging that Jacob is beginning a 20-hour online course, 1 new member, 1 transfer of membership and 1 rental agreement was made by Laura Jones and seconded by Harry Romine. The motion passed by show of hands, 6 – 0.

## System Total Report

(Note: Difference in the number of LPPAWSC Gallon Pumped and Municipal Water District Gallons Sold is due to reading the same meter on different days.)

|   | 2025         |             |             |
|---|--------------|-------------|-------------|
|   | Sep          | Oct         | Nov         |
| Water Pumped this month (gals)                                  | 3,723,800    | 3,478,300   | 3,456,000   |
| Water Sold this month (gals)                                    | 2,962,710    | 2,720,350   | 2,354,560   |
| Water Used for Plant, Fire, Bulk Sales and Flushing Line (gals) | 6780         | 296,420     | 78,430      |
| Leaks   | 140,000      | 30,000      | 500,000     |
| Water Loss  | 614,310      | 431,530     | 523,010     |
| Leaks (%)   | 4%           | 1%          | 14%         |
| Loss (%)  | 16%          | 12.41%      | 15%         |
| Number of disconnects   | 1            | 0           | 0           |
| New meter install   | 0            | 1           | 1           |
| Total number of accounts  | 754          | 754         | 755         |
| Average usage for active meters                                 | 3,929        | 3,608       | 3,119       |
| Average charge for active meters                                | \$ 106.09    | \$ 102.05   | \$ 97.19    |
| High water usage revenue  | \$ 9,045.20  | \$ 6,642.40 | \$ 4,161.59 |
| Total current charges   | \$ 87,148.83 | \$87,346.97 | \$88,623.33 |

| MUNICIPAL WATER DISTRICT NO. 1 | Sep         | Oct         | Nov         |
|--------------------------------|-------------|-------------|-------------|
| Total Gallons                  | 4,054,100   | 4,231,300   | 3,493,600   |
| Total Acre Feet                | 12.442      | 12.986      | 10.722      |
| Unit Price                     | 290.15      | 290.15      | 290.15      |
| Total Charge                   | \$ 3,610.03 | \$ 3,767.82 | \$ 3,110.93 |

9. Discuss and consider the following:

- A) Dunn Dr. 6-inch line install – material received, 12/5, 2025, construction is expected to start end of 1<sup>st</sup> week or early in the 2<sup>nd</sup> week of December, 2025.
- B) Non-Standard Service Contract/Meter Reservation Fees and Terms – Board discussed the language from the Paragraph 6A of the Non-standard Contract as adopted in February 2024 agreeing no change was needed.
- C) Capital Improvement Fee for Capital Projects – Awaiting comments from TRWA's Attorney on revenue sharing.
- D) Personnel Policy Amendments – the Board adjourned the public meeting at 3:15 PM, once the employees departed from the room the Board called to order an Executive Session at to discuss the Employee Performance Reviews and proposed revisions to Wage Deduction Authorization Agreement. At 3:34 PM the Board adjourned the Executive Session and called to order the public meeting. Laura Jones made a motion to approve the proposed Wage Deduction Authorization Agreement, the motion was seconded by Wayne Campaign and passed by show of hands 6 – 0.
- E) Credentials Committee – presented the Texas Rural Water Association (TRWA) Model Election Procedures for the upcoming Board of Directors election as edited by the Committee Chair, Rick Best. Laura Jones made a motion to adopt the Election Procedures as edited by the Committee Chair Election Procedures, the motion was seconded by Wayne Campaign and passed by a show of hands 6 – 0.
- F) Financial Audit – action delayed until a letter of engagement, expected in January 2026, is received from BMV, the FY2024 auditor.

10: Items noted below are to be included on next month's meeting along with any new subjects that arise during the month of December and are published in the meeting agenda.

- A) Dunn Dr Pumpstation/Line Upgrade progress report
- B) Capital Improvement Fee for Capital Projects
- C) Personnel Policy
- D) FY 2025 Audit

11. Open Discussion – Board discussed whether 2026 published rates required amending due to the Palo Pinto Municipal Water District No. 1 (PPMWD 1) rate increase notification received November 18, 2025, - this was received after the Board had approved LPPAWSC 2026 rates. Board consensus is to monitor the financial impact of the PPMWD 1 increase on LPPAWSC financials and defer any decision until the impact is known.
12. Adjournment of Meeting: A motion was made by Laura Jones and seconded by Wayne Campaign to adjourn the meeting at 4:00 PM. The Motion passed by show of hands, 6 – 0.

*Jerry Streeter*

Jerry Streeter  
LPPAWSC  
Secretary