

Lake Palo Pinto Area Water Supply Corporation

Office 4500 N Lakeview Drive, Palo Pinto TX 76484
Board of Directors Regular Meeting January 13th, 2025, at 2:00 PM
Meeting held at the LPPAWSC office

- 1) The meeting was called to order by Karen Koonsman at 2:03PM.
- 2) The prayer was given by Laura Jones.
- 3) Roll call of directors: Karen Koonsman, Rick Best, Laura Jones, Bruce Rogers and Harry Romine were present. Wayne Campaign, and Mike Woods were absent. We had a quorum.
- 4) Guests: Howard Huffman, Paul Koonsman, and Sheryl Hernandez.
- 5) Public Comments (limited to 3 minutes and one speaker per issue): Mr. Huffman gave an update about Turkey Peak.
- 6) Approval of December 9th, 2024, regular meeting minutes. A motion was made by Harry Romine and seconded by Rick Best to approve the minutes. The motion passed unanimously 5-0.
- 7) Approval of Financial Statements and authorize the payment of expenditures. A motion to approve was made by Harry Romine and seconded by Rick Best. The motion passed unanimously 5-0.

Checking/Savings

1090 – Cash Drawer	\$167.58
1020 – 10 YR Reserve Account	\$22,605
1021 – CD #1 10 YR Reserve	\$61,068
1000 – Reserve Account for TWBD Loan #2	\$99,654
1050 – LPPASWC Operating Acct	\$223,670
1040 – Clearfork - Capital Improvement	\$171,379
1030 – Contingency and Equipment (Santo)	\$185,008
Total Current Assets	\$763,554
Total Assets	\$763,554
Liabilities and Equity	\$0

- 8) The Manager's Report provided by Chase Lerma was reviewed. The data is from the System Totals Report dated December 31, 2024.

A) Systems Report

○ Water pumped this month	2,721,000 gal.
○ Water sold this month	1,807,470 gal.
○ Water used for fire and flushing	530,920 gal.
○ Water loss	382,610 gal.
○ Water loss (%)	14.06%
○ Total number of accounts	748
○ Average usage for active meters	2,397 gal.
○ Average charge for active meters	\$86.37
○ High water usage revenue	\$1166
○ Total current charges	\$80,598
○ Total receivables	\$15,114

B) Work orders were as follows: Register changeouts - 1, Meter changeouts - 14, Check for enhanced register - 0, Investigate tamper alarm - 0, Data log - 0, New meters - 1, Stub Installed - 0, Transfers/Final read - 2, Low pressure/no water - 0, Leaks - 1, Water quality complaint (air, chlorine, debris, etc.) - 0, Line locates - 8, Re-services - 1, Replace curb stop - 0, Install Riser - 0, Meter box changeouts - 0, Customer service inspections - 0, PRV installation - 0, Service trip/Customer service - 1, Disconnects - 0, Reconnects - 0, Install check valve - 14, High

usage - 0, Pulled meter - 0, Rental Agreement - 0, Bulk Water - 0, Meter verification - 1, Raise meter box - 0, PRV removal - 0. A total of 44 work orders.

C) Chase explained the criteria from TCEQ for a system wide boil notice and an area boil notice. Chase reported that the company pickup is still in the shop and is awaiting parts for the transmission. Chase explained the chlorite letter that was sent out to members. He will remain driving the loaner and keep checking in weekly on the status or updates.

A motion to accept the manager's report as provided was made by Harry Romine and seconded by Bruce Rogers. The motion passed unanimously, 5-0.

9) Discuss and consider the following items:

A. South Lakeview Dr.: Slab and building is in and is waiting for electricity to be completed. No date for the work was reported. Chase has sent an email to Jordon with EHT and Cameron at Fambro Construction asking for a timeline on completion.

B. Credentials Committee: Karen has emailed a draft for the President's letter to the board. Recommendations for corrections were discussed, and Karen will send a final draft out to the Board for approval following this meeting. Notice of the Annual Meeting, Ballot, Candidate information format, Annual Meeting Agenda, Minutes, and Annual Meeting sign in sheet were presented for approval. Motion was made by Rick Best to approve the documents for mailing and seconded by Harry Romine. The motion passed unanimously, 5-0.

C. Resignation of Mike Woods: Karen announced that Mike Woods had sent in a letter of resignation, effective 12-31-25. Motion was made by Rick Best to accept the letter of resignation. Seconded by Laura Jones. The motion passed unanimously 5-0.

10) Discussion of items to be included in next month's meeting:

- A. South Lakeview Pump station
- B. Annual Meeting/Credentials Committee

11) Adjournment of meeting: Motion to adjourn was made by Rick Best, seconded by Bruce Rogers. The motion passed unanimously, 5-0 and the meeting was adjourned at 3:45PM

Respectfully submitted,

Karen Koonsman
LPPAWSC President