

# Lake Palo Pinto Area Water Supply Corporation

LPPAWSC Regular Directors Meeting Minutes, January 11, 2021, at 5:00 PM

LPPVFD Station #1 Meeting Room, 7830 FM 2692, Gordon, TX 76453

The meeting was called to order at 5:04 PM by Karen Koonsman.

Prayer by Karen Koonsman

Roll Call: Harry Romine was absent; Laura Jones, Karen Koonsman, Rick Best, Wayne Campaign, Bruce Rogers and Paul Coventry were present. We had a Quorum.

Guests: There were no guests this meeting.

Approval of the previous meeting minutes. Motion to accept by Laura and seconded by Rick Wayne. The Motion passed.

Approval of financial statements and authorize payment of expenditures presented by Reann Mowles

Current assets as of November 30, 2020

Checking/Savings

Special 10 year Reserve Account	32,443.30
TWDB Loan #2 Spec. Res. Acct.	69,643.32
Contingency and Equipment (Santo)	79,357.41
Capital Improvement Accounts	
Ten Year Reserve Accounts, 10 year Reserve	22,283.11
CD #1 10 year Reserve	61,144.54
Total 10 year Reserve Accounts	83,427.65
Capital Improvement Accounts FNB Gordon	150,569.78
Total Capital Improvement Accounts	150,569.78
LPPA Checking Account	144,368.35
Total Checking and Savings	529,809.81
Total Current Assets	529,829.81

Approved: 2/8/2021

Liabilities and Equity 0.00

Details were discussed and questions answered. A motion to accept the Financial Report was made by Laura and seconded by Rick. The motion passed.

The Managers Report was given by Chase Lerma.

Water pumped this month	2,417,900 Gallons
Water Sold this month	1,640,860 Gallons
Water used for fire and flushing	339,390 Gallons
Water loss	437,650 Gallons
Water loss percent	18.10%
Total number of accounts	671
Average usage active meters	2,442 Gallons
Average water charge for active meters	\$77.30
Total current charges	\$49,909.04
Total Receivables	\$29,397.39

Work orders totaled 28 this month and were as follows:

Register replacements:16, meter change outs: 3, new meters:0, transfers:1, complaints (low pressure):1, final reads:1, line locates:0, re-service:1, meter box change out:0, customer service inspection:1, PRV installation:0, total orders:28.

Chase reported that there was some activity on the developers' agenda last month. A couple of inquiries were made and an application given out.

Training schedule: James has been notified that he has passed the test for his Class C Texas Water Operators License. Good work James!

New members: Jason Kinerd, 142 Cactus Lane

Transfer of membership: David Cruze to Kathy Mills: 1476 Brown Rd.

Disconnected service: None

Re-connect service: None

Re-services: None

Approved: 2/8/2021

A motion to accept the Manager's Report was made by Wayne and a second by Paul and the motion passed.

Discussion of and action on the following items:

- A. The CBDG meeting with the Palo Pinto County Commissioner's Court did not go very far. The County does not have personnel to administer the program. A motion was made and not seconded at the December 28<sup>th</sup> meeting. We will reapply next year.
- B. The annual meeting to be held on Saturday March 13, 2021 at 10:30 AM at the Lone Camp Community Center.
- C. The Presidents Letter was reviewed and after minor changes was submitted to the board for approval. A motion to accept was made by Rick, seconded by Bruce. The motion carried unanimously.
- D. The board reviewed the service fees and discussed changes in the fee schedule.

Equity Buy-In Fee to be reviewed after the audit in March		current fee \$2100.00
Easement Study and Filing	\$125.00 each	old fee \$75.00
Administration Fee	\$100.00 each	old fee \$50.00
Customer History Report	\$50.00 each	old fee \$20.00
Clean around meters fee category to be eliminated		current fee \$40.00
Transfer Fee	\$225.00 each	old fee \$150.00
Meter Test Fee	\$100.00	old fee \$40.00
Service Trip charge	\$60.00	old fee \$40.00
Employee Hourly	\$50.00	old fee \$40.00
Meter Data Log Fee	\$100.00 each	Service Added

A motion to accept the changes in fees was made by Rick and seconded by Bruce. The motion carried.

There were no public comments this meeting.

Next month's agenda should include details for the Annual Meeting.

A motion to adjourn was made by Rick at 7:40 PM and seconded by Wayne. The motion carried.

Next meeting will be February 8, 2021 at the LPPVFD Station #1 Meeting room, 5:00 PM

**Approved: 2/8/2021**