

Lake Palo Pinto Area Water Supply Corporation

LPPAWSC Office 4500 N Lakeview Drive, Palo Pinto TX 78484

Board of Directors Regular Meeting, Monday, December 13, 2021, at 2:00 PM

- 1) The meeting was called to order by Harry Romine at 2:03 PM.
- 2) The prayer was given by Laura Jones.
- 3) Roll call of directors: Wayne Campaign, Paul Coventry, Harry Romine, Laura Jones and Rick Best were present and Bruce Rogers and Karen Koonsman were absent. We had a quorum.
- 4) Welcome of guests: There were no guests today.
- 5) Approval of the November 8, 2021 Regular Meeting Minutes. A motion to accept these minutes as written was made by Wayne Campaign and seconded by Rick Best. The motion carried.
- 6) Approval of Financial Statements and authorize payment of expenditures. The data was entered from the furnished Balance Sheet and P & L dated Nov. 30, 2021. A detailed examination was made by the board and questions were answered.

Checking/Savings	
• FNB of Gordon Capital Improvement	180,224
• CD #1 10yr Reserve Account	61,106
• 10yr Reserve Account (Other)	17,942
• Total 10yr Reserve Accounts	79,048
• Cash Drawer	168
• Reserve Account for TWBD Loan #2	99,654
• Special Reserve Account – 10yr	13,206
• Contingency and Equipment (Santo)	71,134
• LPPA Checking Account	241,389
• Total Checking and Savings	684,823
• Total Assets	684,823
• Liability and Equity	0.00

A motion to accept the Financial Statements and Pay Expenditures was made by Laura Jones and seconded by Rick Best. The motion passed.

- 7) The Managers Report was given by Chase Lerma. The data is from the System Totals Report dated Nov. 30, 2021.

A) Systems Report

• Water pumped this month	2,773,500 gal.
• Water sold this month	1,783,060 gal.
• Water used for fire and flushing	649,820 gal.
• Water loss	340,620 gal.

• Water loss (%)	12.28%
• Total number of accounts	690
• Average usage for active members	2,569 gal.
• Average charge for active members	\$84.91
• High water usage revenue	3,254
• Total current charges	\$60,597
• Total receivables	\$25,947

B) Work orders were as follows: Register changeouts-0, Meter changeouts-8, New meters-2, Transfers/Final read-4, Low pressure-0, Leaks-0, Water quality complaint (air, chlorine, debris, etc.)-0, Line locates-3, Re-services-0, Meter box changeouts-0, Customer service inspections-0, PRV installation-0, Service trip/Customer service-1, Disconnects-3, Install check valve-1, Pulled meter-0, Bulk water-1, Meter verification-6, High usage-2, for a total of 31 orders.

C) Developers: No new applications submitted this month.

D) Training: Chase has earned 20 hours of State required continuing education this month.

E) New Members: None this month.

F) Transfer of Membership

- S. Wiederkehr to D. Dotson
- R. Rogers to S. Shooter
- R. Lawrence to S. Taylor
- D. Jones to K. Cross

G) Disconnected Service

- L. Haehn

H) Re-Connect Services

- L. Haehn

I) Re-Services: None this month.

A motion to accept the manager's report was made by Laura Jones and seconded by Rick Best. The motion passed.

8) Discuss and consider the following items:

A) The banks require new signature cards and they are coming soon but the Banks are slow. The process should be complete by next regular board meeting.

B) 2022 Budget: The Finance Committee reports that the figures for 2021 look pretty good through the end of November. We have money in the bank and have a number of projects in the 2022 budget for Capital improvements and upgrades. Water main upgrades, plant piping insulation and new billing software are high on the list. As we organize the expenditures we find

that the corporation is in good fiscal condition and we do not need any loans to accomplish our goals this next year. A motion was made to accept the 2022 budget by Rick Best and seconded by Wayne Campaign. The motion Passed.

C) Rates and fees: The board does not now see the need for any rate change for 2022 but will make the final decision after the 2021 year end accounting.

D) Personnel Evaluations have been submitted and approved.

E) Discuss/Adopt election procedures: There are conflicts between our by-laws and the Texas State regulations regarding preparation deadlines. Is it time to review the LPPAWSC's By-laws?

9) Public Comments: No public comments this month.

10) Discussion of items to be included in next month's meeting:

Election procedures update

By-laws review

11) Open Discussion

12) A motion to adjourn the meeting at 3:39 PM was made by Rick Best and seconded by Paul Coventry. The motion passed.

The next regularly scheduled meeting of the LPPAWSC board of directors will be held at the LPPAWSC office at 4500 N. Lakeview Dr., Palo Pinto, Texas 76484 on Monday January 10, 2022 at 2:00 PM.

Respectfully Submitted,

Paul Coventry

Secretary/Treasurer LPPAWSC