

Lake Palo Pinto Area Water Supply Corporation

LPPAWSC Office 4500 N Lakeview Drive, Palo Pinto TX 76484

Board of Directors Regular Meeting, Monday, February 13, 2023, at 2:00 PM

Meeting held at the Lake Palo Pinto VFD, 7830 FM 2692, Gordon, TX 76453

- 1) The meeting was called to order by Karen Koonsman at 2:04 PM.
- 2) The prayer was given by Laura Jones.
- 3) Roll call of directors: Laura Jones, Bruce Rogers, Wayne Campaign, Karen Koonsman, Paul Coventry and Rick Best were present. Harry Romine was absent. We had a quorum.
- 4) Guests: Mr. Mike Woods
- 5) Approval of the January 9, 2023 regular meeting minutes. A motion was made by Laura Jones and seconded by Rick Best to approve the January 9, 2023 minutes as written. The motion passed unanimously, 6-0.
- 6) Approval of Financial Statements and authorize the payment of expenditures. The data was entered from the furnished Balance Sheet and P & L dated January 31, 2023. A detailed examination was made by the board and questions were answered.

Checking/Savings

1090 – Cash Drawer	168
1010 – Special Reserve Acct – 10 YR	13,206
1020 – 10 YR Reserve Account	18,340
1021 – CD #1 10 YR Reserve	61,042
1000 – Reserve Account for TWBD Loan #2	99,654
1050 – LPPA Checking Account	222,319
1040 – FNB of Gordon Capital Improvement	156,398
1030 – Contingency and Equipment (Santo)	201,868
Total Current Assets	772,994
Total Assets	772,994
Liabilities and Equity	0.00

A motion to accept the Financial Statements and pay expenditures was made by Rick Best and seconded by Bruce Rogers. The motion passed unanimously, 6-0.

7) The Manager's Report was given by Chase Lerma. The data is from the System Totals Report dated January 31, 2023. Chase had a crash during the ice storm and his vehicle is in the shop. All of the plant facilities made it through the freeze without a failure. The lake is a long way from full so everybody please conserve water.

A) Systems Report

• Water pumped this month	2,729,000 gal.
• Water sold this month	2,339,420 gal.
• Water used for fire and flushing	80,130 gal.
• Water loss	309,450 gal.
• Water loss (%)	11.34 %
• Total number of accounts	719
• Average usage for active members	3,240 gal.
• Average charge for active members	\$90.11
• High water usage revenue	\$5,657
• Total current charges	\$65,929
• Total receivables	\$49,080

B) Work orders were as follows: Register changeouts-0, Meter changeouts-0, Data log – 0, new meters-0, Transfers/Final read-2, Low pressure/no water -2, Leaks-6, Water quality complaint (air, chlorine, debris, etc.)-0, Line locates-21, Re-services-1, Replace curb stop-0, Meter box changeouts-0, Customer service inspections/unlock meter-0, PRV installation-0, Service trip/Customer service-1, Disconnects-0, Reconnects-0, Install check valve-0, High usage-0, Rental Agreement-0, for a total of 33 orders.

C) Developers: No action this month.

D) Training: James is waiting for a letter from the State giving permission to take the “B” operator’s license exam. Chase will be scheduling his “A” examination soon.

E) New Members: None this month.

F) Transfer of Membership: None this month.

G) Disconnected Service: None this month.

H) Re-Connect Services: None this month.

I) Re-Services:

1. 318 Cove Road

A motion to accept the manager’s report as presented was made by Wayne Campaign and seconded by Laura Jones. The motion passed unanimously, 6-0.

8) Discuss and consider the following items:

A. Resolution Declaring Unopposed Candidates: Harry Romine, place 5 and Michael Woods, place 6, are running unopposed in the March 11, 2023 Annual Meeting election. The board is allowed to appoint unopposed applicants to board positions. The Board of Directors of the Lake Palo Pinto Area Water Supply Corporation does appoint Harry Romine, place 5 and Mike Woods, place 6 to the Board of Directors. A motion was made by Rick Best and seconded by Wayne

Campaign to accept the resolution. We extend a big thank you to Harry and Mike from all of us on the board for helping to make this a great little water corporation. The motion passed unanimously, 6-0.

B. Annual Meeting: Meeting will be held at the Lake Palo Pinto Volunteer Fire Department office at 7830 FM 2692, Gordon, TX 76453 on March 11, 2023 at 10:30 AM. The agenda was reviewed and the new board might wait until the regular board meeting on March 13, 2023 to make assignments.

C. CDBG Update: There is minimal cooperation from Palo Pinto County. Phone calls are not returned and questions are not being answered. If this keeps up we will miss some important deadline and be eliminated from the process. We are willing to do everything necessary to make this process work, but there are requirements the county must meet. The Texas State Legislature needs to allow public corporations to apply for block grant money directly without going through a municipality.

D. Employee Uniforms and Footwear: The board is receptive to furnishing uniforms. Subscription services are expensive in this remote area. Chase has some ideas and will make further recommendations before board action.

E. Request for Leak Review: Mr. Kerr submitted a request for a break on his water bill last November. This matter was brought before the board because the paperwork submitted was not complete. A repair invoice must be submitted with the application stating materials, labor and compensation. Photos without explanation are not acceptable. Mr. Kerr can reapply.

9) Public Comments: None at this Meeting.

10) Discussion of items to be included in next month's meeting:

1. CDBG Update
2. Employee Uniforms
3. Election of Officers

11) Open Discussion:

1. Welcome to Mike Woods who had submitted his application for Board of Directors.
2. James's truck is acting up again and the board has already discussed the past and future expenditures on this vehicle. A vehicle purchase might be necessary.

12) Adjournment of meeting: Rick Best made a motion to adjourn which was seconded by Wayne Campaign. The motion passed unanimously, 6-0 and the meeting was adjourned at 3:52 PM.

Respectfully submitted,

Paul Coventry

LPPAWSC Secretary/Treasurer