Lake Palo Pinto Area Water Supply Corporation

LPPAWSC Regular Directors Meeting Minutes, January 11, 2021, at 5:00 PM

LPPVFD Station #1 Meeting Room, 7830 FM 2692, Gordon, TX 76453

Amended Feb. 8, 2021

The meeting was called to order at 5:04 PM by Karen Koonsman.

Prayer by Karen Koonsman

Roll Call: Harry Romine was absent; Laura Jones, Karen Koonsman, Wayne Campaign, Bruce Rogers and Paul Coventry were present. We had a Quorum.

Guests: There were no guests at this meeting.

Approval of the previous meeting minutes. Motion to accept by Laura and seconded by Wayne. The Motion passed.

Approval of financial statements and authorization of expenditures presented by Reann Mowles

Current assets as of December 31, 2020

Checking/Savings, Reserve Accounts

Special 10 year Reserve Account 32,443.30

TWDB Loan #2 Spec. Res. Acct. 69,643.32

Contingency and Equipment (Santo) 79,357.41

Ten Year Reserve Accounts, 10 year Reserve 22,283.11

CD #1 10 year Reserve 61,144.54

Total 10 year Reserve Accounts 83,427.65

Capital Improvement Accounts FNB Gordon 150,569.78

Total Capital Improvement Accounts 150,569.78

LPPA Checking Account 117,198.56

Total Checking and Savings 532,640.02

Total Current Assets 532,640.02

Liabilities and Equity 0.00

Details were discussed and questions answered. A motion to accept the Financial Report was made by Laura and seconded by Rick. The motion passed.

The Managers Report was given by Chase Lerma.

Water pumped this month 2,417,900 Gallons

Water Sold this month 1,640,860 Gallons

Water used for fire and flushing 339,390 Gallons

Water loss 437,650 Gallons

Water loss percent 18.10%

Total number of accounts 671

Average usage active meters 2,442 Gallons

Average water charge for active meters $77.30

Total current charges $49,909.04

Total Receivables $29,397.39

Work orders totaled 28 this month and were as follows:

Register replacements:16, meter change outs: 3, new meters:0, transfers:1, complaints (low pressure):1, final reads:1, line locates:0, re-service:1, meter box change out:0, customer service inspection:1, PRV installation:0, total orders:28.

Chase reported that there was some activity on the developers’ agenda last month. A couple of inquiries were made and an application given out.

Training schedule: James has been notified that he has passed the pre-qualifications and will be allowed to take the test for the Class C Texas Water Operators License. Good luck James!

New members: Jason Kinerd, 142 Cactus Lane

Transfer of membership: David Cruze to Kathy Mills: 1476 Brown Rd.

Disconnected service: None

Re-connect service: None

Re-services: None

A motion to accept the Manager’s Report was made by Wayne, seconded by Paul and the motion passed.

Discussion of and action on the following items:

1. The CBDG meeting with the Palo Pinto County Commissioner’s Court did not go very far. The County does not have personnel to administer the program. A motion was made and not seconded at the December 28th meeting. We will reapply next year.
2. The annual meeting to be held on Saturday March 13, 2021 at 10:30 AM at the Lone Camp Community Center. It appears a full slate of board members available this next year.
3. The Presidents Letter was reviewed and after minor changes was submitted to the board for approval. A motion to accept was made by Rick, seconded by Bruce. The motion carried unanimously.
4. The board reviewed the service fees and discussed changes to the fee schedule.

Equity Buy-In Fee to be reviewed after the audit in March current fee $2100.00

Easement Study and Filing $125.00 each old fee $75.00

Administration Fee $100.00 each old fee $50.00

Customer History Report $50.00 each old fee $20.00

Clean around meters fee category to be eliminated current fee $40.00

Transfer Fee $225.00 each old fee $150.00

Meter Test Fee $100.00 old fee $40.00

Service Trip charge $60.00 old fee $40.00

Employee Hourly $50.00 old fee $40.00

Meter Data Log Fee $100.00 each Service Added

A motion to accept the changes in fees was made by Rick and seconded by Bruce. The motion carried.

There were no public comments this meeting.

Next month’s agenda should include details for the Annual Meeting.

A motion to adjourn was made by Rick at 7;40 PM and seconded by Wayne. The motion carried.

Next meeting will be February 8, 2021 at the LPPVFD Station #1 Meeting room, 5:00 PM