

# Lake Palo Pinto Area Water Supply Corporation

LPPAWSC Office 4500 N Lakeview Drive, Palo Pinto TX 76484

Board of Directors Regular Meeting, Monday, January 9, 2023, at 2:00 PM

- 1) The meeting was called to order by Paul Coventry at 2:12 PM.
- 2) The prayer was given by Laura Jones.
- 3) Roll call of directors: Harry Romine, Laura Jones, Bruce Rogers, Wayne Campaign, Karen Koonsman, Paul Coventry and Rick Best were present. We had a quorum.
- 4) Guests: There were no guests at this meeting.
- 5) Approval of the December 12, 2022 regular meeting minutes. A motion was made by Laura Jones and seconded by Rick Best to approve the December 12, 2022 minutes. The motion passed unanimously.
- 6) Approval of Financial Statements and authorize the payment of expenditures. The data was entered from the furnished Balance Sheet and P & L dated December 31, 2022. A detailed examination was made by the board and questions were answered.

## Checking/Savings

1090 – Cash Drawer	168
1010 – Special Reserve Acct – 10 YR	13,206
1020 – 10 YR Reserve Account	18,312
1021 – CD #1 10 YR Reserve	61,042
1000 – Reserve Account for TWBD Loan #2	99,654
1050 – LPPA Checking Account	232,319
1040 – FNB of Gordon Capital Improvement	145,879
1030 – Contingency and Equipment (Santo)	193,844
Total Current Assets	764,425
Total Assets	764,425
Liabilities and Equity	0.00

A motion to accept the Financial Statements and pay expenditures was made by Rick Best and seconded by Bruce Rogers. The motion passed unanimously.

7) The Manager's Report was given by Chase Lerma. The data is from the System Totals Report dated December 31, 2022.

## A) Systems Report

- Water pumped this month 2,040,300 gal.
- Water sold this month 1,628,560 gal.
- Water used for fire and flushing 54,000 gal.
- Water loss 357,740 gal.
- Water loss (%) 17.53 %

- Total number of accounts 719
- Average usage for active members 2,256 gal.
- Average charge for active members \$81.71
- High water usage revenue \$1,759
- Total current charges \$59,196
- Total receivables \$45,964

B) Work orders were as follows: Register changeouts-0, Meter changeouts-0, Data log – 0, new meters-0, Transfers/Final read-1, Low pressure/no water -2, Leaks-2, Water quality complaint (air, chlorine, debris, etc.)-0, Line locates-9, Re-services-0, Replace curb stop-0, Meter box changeouts-0, Customer service inspections/unlock meter-0, PRV installation-0, Service trip/Customer service-0, Disconnects-1, Reconnects-0, Install check valve-1, High usage-0, Rental Agreement-1, for a total of 17 orders.

C) Developers: Inquires but no definite developments.

D) Training: James will be in the classroom and Chase will be preparing for his “A” exam.

E) New Members: None this month.

F) Transfer of Membership: None this month.

G) Disconnected Service:

1. 3010 Lee Roy Gordon Trail
2. 372 S. Wilson

H) Re-Connect Services: None this month.

I) Re-Services: None this month.

A motion to accept the manager’s report as presented was made by Laura Jones and seconded by Paul Coventry. The motion passed unanimously.

8) Discuss and consider the following items:

A. The letter from Boucher, Morgan and Young outlining the understanding of services provided to the LPPAWSC was discussed by the board. A resolution to accept the services of B, M and Y for the coming year was made by Bruce Rogers and seconded by Wayne Campaign. The motion passed unanimously.

B. The agenda for the annual meeting was reviewed. Harry Romine made a motion that we accept the agenda for the annual meeting on March 11, 2023 with the changes approved by the board. The motion was seconded by Wayne Campaign and passed by a vote of 7-0. The Presidents letter was reviewed.

C. CDBG Update: The board discussed the progress of our application for a grant. Several board members attended the Palo Pinto County Commissioners Court in December to get the process started. We will need to select a Grant Writing Firm to help us make the application and further requirements. We will need to do a survey of our members to determine whether we qualify for this grant money.

D. Work Truck Repair: The repair work done on James's truck seems to have solved the problem.

E. Employee Uniforms/Footwear: Chase would like to have a more professional look for employees. Perhaps a uniform shirt with the LPPAWSC name embossed. Footwear would be nice also but everyone likes a different shoe so a stipend might be a better solution.

F. VFD Estimate at Raw Water: The pumps which draw raw water from the lake and send it to the plant need a "Variable Frequency Drive" accessory to improve efficiency. This accessory will allow the motors to run at a lower capacity, use less electricity and last longer due to reduced wear. The legislature is requiring us to install generators at all of our necessary pump stations and the VFD will let us buy a smaller generator for the raw water pumps.

9) Public Comments: There were no public comments at this meeting.

10) Items to be included in next month's meeting:

1. Annual meeting
2. Block Grant Application Progress
3. BM&Y Letter

11) Open Discussion: None

12) Adjournment of meeting: Rick Best made a motion to adjourn the meeting at 3:51PM. The motion was seconded by Wayne Campaign and passed unanimously.