

# Lake Palo Pinto Area Water Supply Corporation

LPPAWSC Office 4500 N Lakeview Drive, Palo Pinto TX 78484

Board of Directors Regular Meeting, Monday, May 9, 2022 at 2:00 PM

- 1) The meeting was called to order by Karen Koonsman at 2:11 PM
- 2) The prayer was given by Laura Jones.
- 3) Roll call of directors: Wayne Campaign, Rick Best, Harry Romine, Karen Koonsman, Laura Jones and Bruce Rogers were present and Paul Coventry was absent. We had a quorum.
- 4) No guests were present for this meeting.
- 5) Approval of the April 11, 2022 regular meeting minutes. A motion was made by Wayne Campaign and seconded by Rick Best to accept the April 11, 2022 regular meeting minutes as written. The motion carried unanimously.
- 6) Approval of Financial Statements and authorize payment of expenditures. The data was entered from the furnished Balance Sheet and P & L dated April 30, 2022. A detailed examination was made by the board and questions were answered.

## Checking/Savings

• FNB of Gordon Capital Improvement	157,223
• CD #1 10yr Reserve Account	61,106
• 10yr Reserve Account (Other)	18,051
• Total 10yr Reserve Accounts	79,157
• Cash Drawer	168
• Reserve Account for TWBD Loan #2	99,654
• Special Reserve Account – 10yr	13,206
• Contingency and Equipment (Santo)	130,671
• LPPA Checking Account	107,251
• Total Checking and Savings	587,329
• Total Assets	587,329
• Liability and Equity	0.00

A motion to accept the Financial Statements and Pay Expenditures was made by Harry Romine and seconded by Laura Jones. The motion passed unanimously.

7) The Managers Report was given by Chase Lerma. The data is from the System Totals Report dated April 30, 2022.

## A) Systems Report

• Water pumped this month	3,090,700 gal.
• Water sold this month	2,386,830 gal.
• Water used for fire and flushing	346,700 gal.

• Water loss	357,170 gal.
• Water loss (%)	11.56%
• Total number of accounts	706
• Average usage for active members	3,371 gal.
• Average charge for active members	\$92.08
• High water usage revenue	\$6,712
• Total current charges	\$68,083
• Total receivables	\$53,833

B) Work orders were as follows: Register changeouts-0, Meter changeouts-19, new meters-0, Transfers/Final read-4, Low pressure/no water -2, Leaks-0, Water quality complaint (air, chlorine, debris, etc.)-0, Line locates-2, Re-services-0, Meter box changeouts-0, Customer service inspections-0, PRV installation-0, Service trip/Customer service-0, Disconnects-1, Reconnects-1, Install check valve-0, High usage-0, Bulk water-0, Meter Verification-0, for a total of 28 orders.

C) Developers: Nothing new, previous applications are with the engineers.

D) Training: James has completed his Water Lab Training class.

E) New Members: None

F) Transfer of Membership:

1. J. Stephens – W. Stephens
2. J. Lee – B. Hackfeld
3. M. Swaney – R. Freels - Hampton
4. R. Dickey - B. Dickey

G) Disconnected Service: J. Lewthwaite

H) Re-Connect Services: J. Lewthwaite

I) Re-Services: None

A motion to accept the manager’s report was made by Bruce Rogers and seconded by Rick Best. The motion passed unanimously.

8) Discuss and consider the following items:

A) The Personnel Committee met and recommends approval of a request from the Manager to add three paid holidays. The committee recommends adding Presidents Day (third Monday in February), Columbus Day (second Monday in October) and Veterans Day (November 11) to our current list of 7 paid holidays. Office person off will be off paid holiday, field person off will be off paid holiday and field person on will be paid time and a half. A motion to accept was made by Rick Best and seconded by Wayne Campaign. The motion passed unanimously.

B) Review billing and leak concerns

1) Patricia Willoughby billing dispute has been resolved.

2) Alan Brown had a large leak on his property and asks to be forgiven for the lost water charges. The board of directors does not have the authority to forgive the charges for water that has been delivered through a customer's meter. An adjustment to the charges can be made with the submission of proper paperwork. A motion was made to reduce the cost of water to Alan Brown to the base rate plus \$5.88 per 1,000 gallons as allowed by our leak policy. This motion was made by Harry Romine and seconded by Laura Jones. The motion was accepted unanimously.

3) Kettle Hollow Ranch leak. A motion was made to amend the charges upon submission of the proper paperwork to the base rate plus \$5.88 per 1,000 gallons as allowed by our leak policy by Rick Best and seconded by Bruce Rogers. The motion passed unanimously.

C) Love ramp extension project information has been given to our attorney.

D) ARPA Funding Request Update: Chase is trying to get the county to distribute some of the government funds to our water corporation without much success so far. He will keep trying.

9) There were no public comments at this meeting.

10) Items to be included in next months' meeting:

1) Insurance Renewal Proposal

11) Open Discussion: Chase is getting more clarification on the RPZ requirement and will put it in a letter. He is getting the best opinion of the latest interpretation of a complex rule that is not uniformly enforced in Texas.

12) A motion was made to adjourn at 3:26 PM by Rick Best and seconded by Wayne Campaign. The motion passed.