Lake Palo Pinto Area Water Supply Corporation

http://www.lakepaolpintoareawsc.com/

Regular Directors' Meeting Minutes July 14, 2020, at 5:00 PM

Secretary: Paul Coventry

1) Call meeting to order by Harry Romine @5:02 PM
2) Prayer by Laura Jones
3) Roll Call of Directors by Paul - Paul Coventry, Harry Romine, Laura Jones, Bruce Rogers, Rick Best. Karen Koonsman is absent. **We have a quorum.**
4) Welcoming of Guests: new board member volunteer/ appointee Wayne Campaign
5) Take action to fill vacant board position #7 by Board Member Appointment.
   Wayne Campaign a member is good standing has offered to fill the vacant board position until next election period next March 2021. A motion to accept Wayne was made by Rick Best to approve, seconded by Bruce Rogers and the motion carried. There was a discussion of Board Members tenure. There is a 3 year term with elections each year. One year 3 officers run and in the two remaining years 2 officers will run.
6) Approval of the June 9, 2020 regular meeting minutes. Motion to approve by Laura Jones, seconded by Bruce Rogers and the motion carried.
7) Approval of financial statements and authorization of payment of expenditures. The Balance sheet was read by Rueann Mowles.

Current Assets	
Checking/Savings	
Special 10 year reserve Acct.	32,443.30
TWBD Loan #2	69,643.32
Ten Year Reserve Accts.	
10 Year Reserve	22,144.65
CD #1 10 Year Reserve	61,068.00
Total 10 Year Reserve Accts.	83, 171.02
Contingency & Equipment	93,324.94
LPPA Checking Acct.	97,177.74
Capital Improvement Accounts	
FNB of Gordon	
Total Capital Improvement Accts	118,509.38
Total Checking and Savings	494,311.33
Total Current Assets	494,632.31
Liabilities & Equity	0.00

Motion to accept the Financial Report- Motion Made: Laura Jones Seconded: Rick Best: Motion Carried.

Office Documents

8) Managers' Report – Chase Lerma

Lake Palo Pinto Area WSC		**Report as of 6/30/2020**
Water pumped this month	4,516,600	Gallons
Water sold this month	3,956,800	Gallons
Water used for fire and flushing lines	515,790	Gallons
Water Loss	44,010	Gallons
Water Loss (%)	0.97%	
Total number of accounts	662	
Average usage for Active Meters	6,013	Gallons
Average water charge for Active Meters	$109.33	
Total current charges	$69,591.92	
Total Receivable	$68,907.01	

Meter change-outs: 3, Final Reading: 0, Register Replacements: 8, Complaints Addressed: 6, New Meters: 5, Transfers: 5, Line Locates: 2, Re-service: 1.

A) Developers
   Starr X Properties still a work in progress.
   Circle M notified us by email that their plans are postponed indefinitely.
B) New Members:
   1. StarrX: Josh Winbourn
   2. Kyle Edwards
   3. Jonathan Garcia
   4. Rusty Wall
   5. Chris/Ted Hale
C) Transfers:
   1. Thompson to Self
   2. Anderson to Littlejohn
   3. South to Baldree
   4. Quisenberry to Candon Enterprise

5. Hedrick to McKinnerney

9) Discussion and possible action on the following items:
   A) Updated system analysis/line capacity & prioritize potential upgrades. Discussions will be a part of almost all future board meetings. As things return to normal we will be looking to resolve some of the piping issues.
   B) Tariff Review Sections E, F, G by Bruce. The Board will allow Chase and Rueann authority to finish up the few details and submit it for acceptance at a future meeting.
   C) The Board was presented with revised forms for Easement, Membership Transfer, Release Forms, Draft Authorization and Service Agreements. After examination and discussion the motion was made to approve the forms by Rick, seconded by Laura and the motion carried.
   D) Personnel Policy Review The committee has received comments from the attorney. Revisions will be discussed with the attorney and final revision will be presented for discussion next meeting.
10) Public Comments – None
11) Discussion items to be discussed next month including 9A capacity Discussion and 9B complete the Tariff.
12) Open Discussion - Next Meeting Monday August 10, 2020 at 5:00 PM at the LPPVFD Station #1 Meeting Room, 7830 FM 2692 Gordon, TX 76453.
13) Move was made to adjourn by Rick Best, seconded by Bruce Rogers and the meeting was adjourned at 6:21 PM.

POSTED 8/7/2020