

Lake Palo Pinto Area Water Supply Corporation

LPPAWSC Office 4500 N Lakeview Drive, Palo Pinto TX 78484

Board of Directors Regular Meeting, Monday, October 11, 2021, at 5:00 PM

- 1) The meeting was called to order by Harry Romine at 5:08 PM.
- 2) The prayer was given by Laura Jones.
- 3) Roll call of directors: Paul Coventry, Rick Best, Harry Romine, Wayne Campaign, Bruce Rogers and Laura Jones were present. Karen Koonsman was absent. We had a quorum.
- 4) Welcome of guests: No guests were present.
- 5) Approval of the September 13, 2021 Regular Meeting Minutes. A motion to accept these minutes as written was made by Wayne Campaign and seconded by Rick Best. The motion carried unanimously.
- 6) Approval of Financial Statements and authorize payment of expenditures. The data was entered from the furnished LPPAWSC Balance Sheet and P & L dated September 30, 2021. A detailed examination of the data by the board members was made and questions answered.

Checking/Savings	
• FNB of Gordon Capital Improvement	169,679
• CD #1 10yr Reserve Account	61,145
• 10yr Reserve Account (Other)	17,886
• Total 10yr Reserve Accounts	79,031
• Cash Drawer	168
• Reserve Account for TWBD Loan #2	99,654
• Special Reserve Account – 10yr	13,206
• Contingency and Equipment (Santo)	71,120
• LPPA Checking Account	192,225
• Total Checking and Savings	627,084
• Total Assets	627,084
• Liability and Equity	0.00

A motion was made to accept the Financial Statements by Laura Jones and seconded by Rick Best. The motion passed unanimously.

- 7) Manager's Report given by Chase Lerma: The data was entered from the furnished System Totals Report dated September 30, 2021. No unusual events this month.

A) Systems Report.

• Water pumped this month	3,960,500 Gal.
• Water sold this month	3,309,290 Gal.
• Water used for fire and flushing	16,000 Gal.
• Water loss	635,210 Gal.
• Water loss (%)	16.04%

• Total number of accounts	684
• Average usage for active members	4,810 Gal.
• Average charge for active members	\$101.30
• Total current charges	\$74,487
• Total receivables	\$38,283

B) Work orders were as follows: Register changeouts-0, Meter changeouts-50, New meters-5, Transfers/Final read-4, Low pressure-0, Leaks-2, Water quality complaint (air, chlorine, debris, etc.)-1, Line locates-2, Re-services-0, Meter box changeouts-1, Customer service inspections-0, PRV installation-0, Service trip/Customer service-0, Disconnects-0, Install check valve-1, Move meter-1, Flush valve Pressure check-0, High usage-0, for a total of 67 orders.

C) Developers:

1. R. Carey, 12 taps, N. Lakeview Dr.
2. T. Apadaca, 5 taps, Pump Hole Rd.
3. J. Oneil, 9 taps, N. Lakeview Dr.
4. Love Ramp Extension pending approval

D) Training: No formal training scheduled this month.

E) New Members:

1. Weidner/Milligan
2. S. Casey
3. J. Esparza
4. S. McLean

F) Transfer of Membership

1. S. Plyler to J. Moore
2. D. Smith to J. Wilson
3. Stegall to Frazier
4. H. Doyle to J. Barwick

G) Disconnect Service none this month

H) Re-Connect Services none this month

I) Re-Service none this month

A motion to accept the manager's report was made by Laura Jones and seconded by Wayne Campaign. The motion passed unanimously.

8) Discussion and consideration of the following items:

- A. Refinance of our USDA loans did not happen. The amount of our loans was not great enough to interest any of the participating financial institutions.
- B. Check Signers: A resolution was made to add Krisenda Criswell to all bank accounts in Gordon and Santo for access to information only. Paul Coventry will be added to all bank accounts in Gordon and Santo for access to information and as a signer. Reann Mowles name will be

removed from all accounts. A motion to accept was made by Laura Jones and seconded by Rick Best. The motion passed unanimously.

- C. Personnel Committee Report: The committee is impressed with the performance evaluations submitted this year. A resolution was made to increase Krisenda Criswell's wages by 50 cents per hour next pay period. The motion to accept was made by Harry Romine and seconded by Wayne Campaign. The motion passed unanimously. The board met in executive session to discuss the details of the evaluations of the employees. A motion stating salary recommendations for next year's budget was made by Laura Jones and seconded by Rick Best. The motion passed unanimously.
- D. Plant Infrastructure Committee Report: The committee did not meet this last month. No Grant money from the County is expected this year. The County already has other plans for that money. All the old meters have now all been replaced.

9) Public Comments: There were no public comments this meeting.

10) Discussion of items to be included on next month's meeting:

- 1. Plant Infrastructure Committee Report

11) Open Discussion: Next month's meeting start time will change to 2:00 PM from 5:00 PM on November 8, 2021. If the board members are available, the employees can go home at quitting time. We will maintain this start time on the 2nd Monday of each month until the annual meeting next year. At next year's annual membership meeting the staff would like a resolution to change the date for the monthly board of directors meeting to the third Monday of the month so that important statements will arrive and be reconciled before the meeting.

12) A motion was made to adjourn the meeting at 6:23 PM by Rick Best and seconded by Wayne Campaign. The motion carried unanimously.

The next regularly scheduled meeting of the LPPAWSC board of directors will be held at the LPPAWSC office at 4500 N. Lakeview Dr., Palo Pinto, TX 76484 on Monday November 8, 2021 at 2:00 PM.

Respectfully Submitted,

Paul Coventry

Secretary/Treasurer LPPAWSC