

Lake Palo Pinto Area Water Supply Corporation

Lake Palo Pinto Area Water Supply Corporation (LPPAWSC)

Office 4500 N Lakeview Drive, Palo Pinto TX 76484

Board of Directors Regular Meeting, Monday, March 13, 2023, at 2:00 PM

Meeting held at the LPPAWSC office, 4500 N Lakeview Drive, Palo Pinto, TX 76484

- 1) The meeting was called to order by Karen Koonsman at 2:28PM.
- 2) The prayer was given by Harry Romine.
- 3) Roll call of directors: Laura Jones, Bruce Rogers, Wayne Campaign, Karen Koonsman, Mike Woods and Harry Romine were present. Rick Best was absent. We had a quorum.
- 4) Guests: none
- 5) Approval of the February 13, 2023 regular meeting minutes with name correction from Laura Rogers to Laura Jones, page 2. A motion was made by Harry Romaine and seconded by Wayne Campaign to approve the February 13 minutes as written. The motion passed unanimously, 6-0.
- 6) Approval of Financial Statements and authorize the payment of expenditures. The data was entered from the furnished Balance Sheet and P & L dated February 28, 2023. A detailed examination was made by the board and questions were answered.

Checking/Savings

1090 – Cash Drawer	168
1010 – Special Reserve Acct – 10 YR	13,206
1020 – 10 YR Reserve Account	18,340
1021 – CD #1 10 YR Reserve	61,042
1000 – Reserve Account for TWBD Loan #2	99,654
1050 – LPPA Checking Account	222,319
1040 – FNB of Gordon Capital Improvement	156,398
1030 – Contingency and Equipment (Santo)	201,868
Total Current Assets	772,994
Total Assets	772,994
Liabilities and Equity	0.00

A motion to accept the Financial Statements and pay expenditures was made by Harry Romine and seconded by Wayne Campaign with further clarification to be given by Krisenda Kilgore, Office Manager, regarding line items 7012, 7011 and item 6560. The motion passed unanimously, 6-0.

7) The Manager's Report was given by Chase Lerma. The data is from the System Totals Report dated February 28, 2023.

A) Systems Report

- Water pumped this month 2,015,300 gal.

• Water sold this month	1,580,760 gal.
• Water used for fire and flushing	65,010 gal.
• Water loss	369,530 gal.
• Water loss (%)	18.34%
• Total number of accounts	724
• Average usage for active members	2,183 gal.
• Average charge for active members	\$81.12
• High water usage revenue	\$1,778.79
• Total current charges	\$60,090.94
• Total receivables	\$50,720.14

B) Work orders were as follows: Register changeouts-0, Meter changeouts-0, Data log – 0, new meters-2, Stub Installed - 4, Transfers/Final read-1, Low pressure/no water -1, Leaks-4, Water quality complaint (air, chlorine, debris, etc.)-1, Line locates-10, Re-services-0, Replace curb stop-0, Install Rise - 1, Meter box changeouts-0, Customer service inspections-3, PRV installation-0, Service trip/Customer service-0, Disconnects-1, Reconnects-1, Install check valve-1, High usage-0, Pulled meter - 0, Rental Agreement-0, Bulk Water - 0, Meter verification - 0. Total of 30 orders.

C) Developers: No action this month.

D) Training: James is waiting for a letter from the State giving permission to take the “B” operator’s license exam. Chase will be scheduling his “A” examination soon.

E) New Members: 2

F) Transfer of Membership: 1

G) Disconnected Service: 1

H) Re-Connect Services: 1

I) Re-Services: 0

A motion to accept the manager’s report as presented was made by Harry Romine and seconded by Bruce Rogers. The motion passed unanimously, 6-0.

8) Discuss and consider the following items:

A. Election of Officers: Laura Jones made motion for slate of officers as follows: Karen Koonsman, President, Harry Romine, Vice President, Mike Woods, Secretary/Treasurer. Motion seconded by Mike Woods. The motion passed unanimously, 6-0.

B. CDBG Update: Withdrew county sponsorship as we did not meet the 51% criteria.

C. Employee Uniforms and Footwear: No action at this time

D. CSI review: motion made by Harry Romine to approve Temporary Water Service Agreement in the application packet as required by TCEQ. Motion seconded by Bruce Rogers. The motion passed unanimously, 6-0

9) Public Comments: None at this Meeting.

10) Discussion of items to be included in next month's meeting:

1. CDBG Update
2. Employee Uniforms
3. Truck Update

11) Open Discussion:

1. Committee appointments approved

12) Adjournment of meeting: Laura Jones made a motion to adjourn which was seconded by Harry Romine. The motion passed unanimously, 6-0 and the meeting was adjourned at 3:38 PM.

Respectfully submitted,

Mike Woods

LPPAWSC Secretary/Treasurer