

Lake Palo Pinto Area Water Supply Corporation

Office 4500 N Lakeview Drive, Palo Pinto TX 76484
Board of Directors Regular Meeting March 9, 2026, at 2:00 PM
Meeting held at LPPAWSC office

1. The meeting was called to order by Karen Koonsman at 2:06 PM
2. The prayer was given by Laura Jones.
3. Roll Call of directors: Karen Koonsman, Wayne Campaign, Harry Romine, Laura Jones, Rick Best and Jerry Streeter were present, 6 present and 1 absent a quorum was established.
4. Guests: No Public Guests were present, one invited Guest Kim Knox, Corporate Auditor from BMY was present. The subject of her comments are noted in Item 9 below.
5. Public Comments (Limited to 3 minutes and one speaker per issue): None
6. Wayne Campaign made a motion to approve the February Regular Meeting minutes as published, motion was seconded by Rick Best. Motion passed by show of hands, 6 – 0.
7. Wayne Campaign made a motion to approve the Special Called February 27th Meeting minutes as published, motion was seconded by Jerry Streeter. Motion passed by show of hands, 6 – 0.
8. Laura Jones made a motion to approve the Special Called March 3rd Meeting minutes as corrected to show an error in Bank Account Number, 8382 should be 8328, for Ledger Account Number 1020 (This correction was entered into the March 3 minutes), motion was seconded by Rick Best. Motion passed by show of hands, 6 – 0.
9. Invited Guest Comments
Kim Knox reported on the results of the Corporate Financial Audit and provided an explanation of the Audit Letter. Corporate Annual Financial Report will be presented to the membership at the Annual Membership Meeting scheduled this Saturday, March 14th by Kim Knox.
10. Rick Best made a motion to approve the Financial Statement for February, 2026, and authorize payment of February, 2026, expenditures, the motion was seconded by Wayne Campaign. Motion passed by show of hands, 6 – 0.

Summary Balance Sheet Rounded to the nearest Dollar

	2025		2026	
	Dec	Jan	Jan	Feb
1090 – Cash Drawer	\$ 168	\$ 168	\$ 168	\$ 168
1020 – 10 YR Reserve Account	\$ 24,960	\$ 25,148	\$ 25,151	\$ 25,151
1021 – CD #1 10 YR Reserve	\$ 61,068	\$ 61,068	\$ 61,068	\$ 61,068
1000 – Reserve Account for TWBD Loan #2	\$ 99,654	\$ 99,654	\$ 99,654	\$ 99,654
1030 – Contingency and Equipment (Santo)	\$ 177,920	\$ 81,943	\$ 50,951	\$ 50,951
1031 - Contingency and Equipment (Clear Fork)			\$ -	\$ -
1040 – Clearfork – Capital Improvement	\$ 182,149	\$ 186,373	\$ 186,394	\$ 186,394
1050 - LPPAWSC Operating Acct	\$ 263,320	\$ 288,378	\$ 330,471	\$ 330,471
Total Current Checking/Savings	\$ 809,239	\$ 742,731	\$ 753,856	\$ 753,856
Accounts Receivables		\$ 80,280	\$ 80,280	\$ 80,280
Other Current Assets		\$ 175,586	\$ 175,586	\$ 175,586
Dunn Dr. Progress Payment (Will become a fixed asset upon project completion)		\$ 96,000		
Total Current Assets		\$ 1,094,597	\$ 1,009,722	\$ 1,009,722
Total Current Liabilities		\$ 195,805	\$ 200,527	\$ 200,527
Long Term Liabilities		\$ 1,511,404	\$ 1,706,843	\$ 1,706,843
Total Liabilities		\$ 1,707,209	\$ 1,907,370	\$ 1,907,370

11. Harry Romine made a motion to approve the Manager's report noting there were one disconnect, two reconnects, 1 rental transfer, and 1 reservice; note – the disconnect and reconnects were freeze related. The motion was seconded by Rick Best and passed by show of hands, 6 – 0.

System Total Report

	2025	2026	
	Dec	Jan	Feb
Water Pumped this month (gals)	3,077,100	3,278,600	3,370,800
Water Sold this month (gals)	1,633,430	1,951,940	2,672,820
Water Used for Fire, Plant, Flushing Line (gals), and Bulk Sales	820,260	665,330	16,170
Leaks	150,000	181,000	150,000
Water Loss	473,410	480,330	531,810
Leaks (%)	5%	6%	4%
Loss (%)	15%	15%	16%
Number of disconnects	1	0	1
New meter install	0	0	0
Total number of accounts	755	755	757
Average usage for active meters	2,163	2585	3531
Average charge for active meters	\$ 95.90	\$ 99.33	\$ 120.36
High water usage revenue	\$ 2,339.76	\$ 3,506.44	\$ 18,000.83
Total current charges	\$ 74,101.13	\$ 76,539.98	\$ 90,859.87
Water Usage			
Fire	1500	7700	7300
Plant	2080	1840	5430
Flushing	816680	655790	3440
Bulk Sales	0	0	0

12. Discuss and consider the following:

- A) Dunn Dr. pressure test in progress, once completed the line will be flushed and tested for bacteria. After a success test the tie-ins will be completed and the line commissioned. Commissioning anticipated to be complete next week.
- B) Impact Fee for Capital Projects – to implement an Impact Fee, the Corporation will have to complete an Impact Fee Study to ensure that a fair fee is applied to all new meters. Study fee is estimated to cost in the range of \$55,000 and has to be repeated every 5 years. This subject is tabled for the present time without a motion.
- C) Generator Quote – as a result of Winter Storm Uri, the Corporation completed a State required Weather Hardening Plan that includes backup generators for the pump stations and plant locations. At the General Manager’s request Stephenville City Electric submitted a proposal to sell and install 6 generators and one manual transfer switch totaling \$334,245. At this time the Corporation does not have the funds to contract the entire project and referred the proposal to its Infrastructure Committee for further review.
- D) Personnel Policy Amendments – The committee met March 4th and completed a thorough review of the current Personnel Policy. The policy requires all new employees and any employee returning to duty following a long term absence to complete a “Work Step” procedure to determine they are fit to perform their duties, the previous entity that provided this evaluation no longer does them so the Committee and the General Manager are sourcing a new resource for these evaluations. Additionally, the Committee wants to complete further research regarding the Corporation’s Maternity and Paternity Policy as currently stated in the Policy is appropriate for our size Corporation.

E) Annual Meeting – The meeting is set for 10:30 AM on March 14, 2026, at the Lake Palo Pinto Volunteer Fire Department at RM-2692 and Deer Trail.

10: Items noted below are to be included on next month's meeting along with any new subjects that arise during the month of December and are published in the meeting agenda.

- A) Dunn Dr Pumpstation/Line Upgrade progress report
- B) Personnel Policy

11. Open Discussion – A called meeting to approve renewing a 1-year CD that matures in May, 2026 to a 6-month CD.

12. Adjournment of Meeting: A motion was made by Rick Best and seconded by Wayne Campaign to adjourn the meeting at 3:56 PM. The Motion passed by show of hands, 6 – 0.

Jerry Streeter

Jerry Streeter
LPPAWSC Secretary